

The Atchison County Library Board met on November 17, 2025 at 9:30 a.m. at the Tarkio Resource Center. Those present were Janet Griffin, Lydia Hurst, Jayne Martin, Cathy Lien, Vicki Pearson, Jennifer Roup and Carol Clark. Special guest who attended: Ann Schlueter.

Janet Griffin asked for a motion to approve the meeting's agenda after it was reviewed. Vicki Pearson moved, Cathy Lien seconded, motion carried.

Janet Griffin asked for the October minutes to be approved after review, Cathy Lien made a motion, Jayne Martin seconded, motion carried.

Carol Clark presented the 2025 budget. It was reported that the library has used 87% of the budget with 83% of the year done. This is reported as the budget used but the library does have a nest egg that will be saved for the building project and to have a nest egg. Janet Griffin asked for a motion for the budget report to be approved. Jayne Martin made the motion, Lydia Hurst seconded. Motion carried.

October expenses were reviewed. Jennifer Roup reported several tech support needs were required during the month. The Tarkio wifi system needed updated equipment. The Fairfax main admin computer's hard drive burned out and needed to be completely replaced. Expenses looking forward include repairing the Tarkio Resource Center's elevator with Access Elevator out of Kansas City. Janet Griffin asked for a motion to accept them. Lydia Hurst made a motion and Vicki Pearson seconded. Expenses for November were accepted.

Jennifer Roup presented a plan for salary recommendations for 2026. The board also needs to review the library's PTO policy. The salary recommendations for 2026 included options to increase staff members' salaries based and/or compared to State Library of Missouri salaries, the average salary from Missouri libraries, the Department of Elementary School, local schools and other sources. Carol Clark made a recommendation and the board discussed the salaries and wages of staff members.

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The board discussed the library's PTO policy. It was discussed that the current policy does not reflect an equal distribution of PTO hours/days compared to part time and full-time workers.

November's expenses were reviewed, Janet Griffin asked for a motion to accept. Vicki Pearson made a motion to accept the November expenses, Cathy Lien seconded and motion was carried.

Jennifer Roup presented her Director's report, informing the board on the Speaker Series for January and February. She reported that Trinette Olin's author event was a success, with thirty people in attendance. Other events that are planned for December are Mrs. Claus Story Times, Cupcake decorating class, and book chats in Rock Port and Fairfax. The library will also be represented in the Tarkio Christmas Light parade.

During this meeting, the board and staff met with Ann Schlueter to get advice on a fundraising endeavor. There were many ideas discussed on fundraising in the community, how to educate the community about the benefits of supporting the library and the possibility of needing to start a 501(c)3 for donations.

Next month's meeting the board will review and approve the 2026 budget.

The next meeting will be Monday, December 15, 2025 at 9:30 a.m. at the Rock Port Library.